

UNIVERSITY OF TORONTO



**FACULTY OF
SOCIAL WORK**

1972~1973

Prospective Master of Social Work or Doctor of Social Work Degree students who wish application forms, or information related to admission requirements or financial aid, should write to:

School of Graduate Studies, University of Toronto,
65 St. George Street, Toronto 181.

Prospective Advanced Diploma Candidates or Special Students who wish application forms, or information related to admission requirements or financial aid, should communicate with the Faculty of Social Work.

Questions relating to programmes for Degrees and Advanced Diploma, the curricula of the Faculty, the profession of social work, or other matters *preliminary to making application*, should be addressed to:

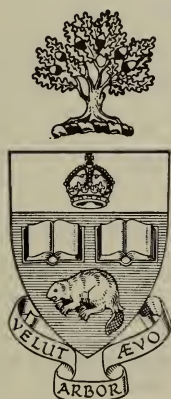
Admissions Office, Faculty of Social Work,
University of Toronto, 246 Bloor Street West, Toronto 181.
Telephone: (Area Code 416) 928-3254.

Important Notices

1. In view of increasing costs of supplies and labour, all charges set forth in this calendar are subject to change by the Board of Governors.
2. The curriculum, subjects and regulations herein described are subject to change by the Council of the Faculty or of the School of Graduate Studies.
3. The possession of the minimum admission requirements does not in itself guarantee admission to the Faculty.

UNIVERSITY OF TORONTO

CALENDAR



**Faculty of Social Work
in the
School of Graduate Studies
1972~1973**

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CALENDAR

1972

January	February	March	April
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1	1 2 3 4 5	1 2 3 4	1
2 3 4 5 6 7 8	6 7 8 9 10 11 12	5 6 7 8 9 10 11	2 3 4 5 6 7 8
9 10 11 12 13 14 15	13 14 15 16 17 18 19	12 13 14 15 16 17 18	9 10 11 12 13 14 15
16 17 18 19 20 21 22	20 21 22 23 24 25 26	19 20 21 22 23 24 25	16 17 18 19 20 21 22
23 24 25 26 27 28 29	27 28 29	26 27 28 29 30 31	23 24 25 26 27 28 29
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May	June	July	August
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7 8 9 10 11 12 13	4 5 6 7 8 9 10	2 3 4 5 6 7 8	6 7 8 9 10 11 12
14 15 16 17 18 19 20	11 12 13 14 15 16 17	9 10 11 12 13 14 15	13 14 15 16 17 18 19
21 22 23 24 25 26 27	18 19 20 21 22 23 24	16 17 18 19 20 21 22	20 21 22 23 24 25 26
28 29 30 31	25 26 27 28 29 30	23 24 25 26 27 28 29	27 28 29 30 31
		30 31	
September	October	November	December
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
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3 4 5 6 7 8 9	8 9 10 11 12 13 14	5 6 7 8 9 10 11	3 4 5 6 7 8 9
10 11 12 13 14 15 16	15 16 17 18 19 20 21	12 13 14 15 16 17 18	10 11 12 13 14 15 16
17 18 19 20 21 22 23	22 23 24 25 26 27 28	19 20 21 22 23 24 25	17 18 19 20 21 22 23
24 25 26 27 28 29 30	29 30 31	26 27 28 29 30	24 25 26 27 28 29 30
			31

CALENDAR

1973

January	February	March	April
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5 6	1 2 3	1 2 3	1 2 3 4 5 6 7
7 8 9 10 11 12 13	4 5 6 7 8 9 10	4 5 6 7 8 9 10	8 9 10 11 12 13 14
14 15 16 17 18 19 20	11 12 13 14 15 16 17	11 12 13 14 15 16 17	15 16 17 18 19 20 21
21 22 23 24 25 26 27	18 19 20 21 22 23 24	18 19 20 21 22 23 24	22 23 24 25 26 27 28
28 29 30 31	25 26 27 28	25 26 27 28 29 30 31	29 30
May	June	July	August
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
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6 7 8 9 10 11 12	3 4 5 6 7 8 9	8 9 10 11 12 13 14	5 6 7 8 9 10 11
13 14 15 16 17 18 19	10 11 12 13 14 15 16	15 16 17 18 19 20 21	12 13 14 15 16 17 18
20 21 22 23 24 25 26	17 18 19 20 21 22 23	22 23 24 25 26 27 28	19 20 21 22 23 24 25
27 28 29 30 31	24 25 26 27 28 29 30	29 30 31	26 27 28 29 30 31
September	October	November	December
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1	1 2 3 4 5 6	1 2 3	1
2 3 4 5 6 7 8	7 8 9 10 11 12 13	4 5 6 7 8 9 10	2 3 4 5 6 7 8
9 10 11 12 13 14 15	14 15 16 17 18 19 20	11 12 13 14 15 16 17	9 10 11 12 13 14 15
16 17 18 19 20 21 22	21 22 23 24 25 26 27	18 19 20 21 22 23 24	16 17 18 19 20 21 22
23 24 25 26 27 28 29	28 29 30 31	25 26 27 28 29 30	23 24 25 26 27 28 29
30			30 31

TIME SCHEDULE, 1972-1973*

- 1972 Jan. 15 Application for admission to Fall Term must be filed. (The only exception is for people applying as Part-time Special Students in the Advanced Programme from whom applications will be accepted up to June 1st.)
- Sept. 6 to 19 Registration for degree candidates at the School of Graduate Studies, 65 St. George St. (9.15-12.30 and 1.30-4.30 Mon. to Fri.).
Registration for Special Students and Advanced Diploma candidates at the Faculty of Social Work, 5th Floor (Room 519D), 246 Bloor Street West.
- Sept. 6—Wednesday 10 a.m. M.S.W. students will meet in small groups with their programme counsellors for general discussion regarding the curriculum, etc. Lists will be posted on the bulletin board, 5th floor. Each student will be given an appointment later on Wednesday or on Thursday to discuss his own educational programme.
- Sept. 7—Thursday. Starting at 10 a.m. students in advanced programmes will be expected to arrange an appointment with the Graduate Secretary, Advanced Studies.
- Sept. 11—Monday . First term begins for M.S.W. students, 9 a.m.
- Sept. 25—Monday . First term begins for advanced students.
- Oct. 9—Monday . . Thanksgiving.
- To be announced**. Autumn Convocations.
- Dec. 15—Friday . . Last day of classes before Christmas vacation, and end of first term for M.S.W. students, 5 p.m.
- 1973 Jan. 2—Tuesday . . First day of classes in the New Year, and second term begins for M.S.W. students.
- Jan. 12—Friday . . . First term ends for advanced students.
- Jan. 22—Monday . Second term begins for advanced students.
- Apr. 19—Thursday Second term ends for M.S.W. students, 5 p.m.
- Apr. 20—Friday . . Good Friday.
- May 4—Friday . . . Second term ends for advanced students.
- To be announced** Spring Convocations.

*The Faculty reserves the right to make such changes in the time schedule as it may find necessary or desirable.

**The determination of specific Convocation dates in the Fall and Spring is now a matter for the Senate's Committee on Ceremonials. Divisions will be notified by the Committee when dates have been set.

1971-1972
(Partial Listing)

ACADEMIC OFFICERS OF
THE UNIVERSITY

<i>President-Designate</i>	J. R. Evans, M.D., PH.D., F.R.C.P.(C)
<i>Acting President</i>	J. H. Sword, M.A., LL.D.
<i>Acting Executive Vice-President (Academic) and Provost</i>	D. F. Forster, A.M.
<i>Vice-Provost (Research Administration)</i>	Sidney Dymond, Q.C., B.A.
<i>Vice-President (Health Sciences)</i>	J. D. Hamilton, M.D., D.Sc.(Hon.), F.R.C.P.
<i>Vice-President and Registrar, and Secretary of the Senate</i>	R. Ross, M.B.E., M.A.
<i>Chief Librarian</i>	R. H. Blackburn, M.A., B.L.S., M.S., LL.D.

OFFICERS OF
THE SCHOOL OF GRADUATE STUDIES

<i>Dean</i>	A. E. Safarian, B.A., PH.D.
<i>Associate Dean, Division II—The Social Sciences</i>	J. A. Sawyer, B.COM., M.A., PH.D.
<i>Assistant Dean</i>	F. A. Sherk, B.A., M.SC., PH.D.
<i>Secretary of the School</i>	Miss J. E. Gordon, B.A.

OFFICERS OF
THE FACULTY OF SOCIAL WORK
1972-1973

<i>Dean</i>	Albert Rose, M.A., PH.D.
<i>Assistant Dean</i>	William A. Bourke, B.A., D.S.W.
<i>Graduate Secretary, Master's Studies</i>	Miss E. Ray Godfrey, M.A.
<i>Graduate Secretary, Advanced Studies</i>	†Nathan Markus, B.SC., D.S.W.
<i>Graduate Secretary, Advanced Studies (Acting)</i>	Joseph E. Laycock, DIP.SOC.SC., M.A., PH.D.
<i>Co-ordinator of Admissions</i>	Mrs. Margaret J. Kirkpatrick, B.A., M.S.W.
<i>Administrative Assistant</i>	Mrs. L. Joan Godfrey
<i>Librarian</i>	To be appointed
<i>Secretary to the Dean</i>	Mrs. Gwen T. Collins
<i>Registration and Records Secretary</i>	Miss Dorothy E. Ross

†On leave of absence 1972-73.

THE FACULTY: ITS ORGANIZATION, FACILITIES, AND RESOURCES

BACKGROUND OF THE FACULTY

In 1914 the University of Toronto established, in its Department of Social Service, the first university school in Canada for the education of social workers, and in 1920 it founded the first university chair of social science. The name School of Social Work was adopted in 1941. On July 1, 1972, it became the Faculty of Social Work.

The Faculty is one of the several professional divisions of the University. In academic matters it is responsible to the Governing Council of the University and to the School of Graduate Studies for the conduct of the Master of Social Work and Doctor of Social Work programmes. For this purpose it is a part of the School of Graduate Studies. For the conduct of the Diploma programme and all other studies offered, the Faculty is governed by a Council. It is a "recognized school of social work" by virtue of its accreditation by the Council on Social Work Education, and it is an active member of the Canadian Association of Schools of Social Work, and the International Association of Schools of Social Work.

In its history of nearly sixty years' duration the Faculty of Social Work has been served by only ten Directors. These include some of the most distinguished scholars in social work and social welfare and, more broadly conceived, the application of the social sciences in practice. Robert M. McIver directed the Department for two years immediately after World War I and then left to become an internationally renowned professor of Sociology at Columbia University. Professor Edward J. Urwick combined the duties of the Director of the Department of Social Science and Head of the Department of Political Economy at the University of Toronto for more than a decade ending in 1937. His social work origins in the Settlement House movement in East London, his great interest in housing and living conditions, and his seminal work on the *Values of Life* served to bring great distinction to the University of Toronto.

As the School was in the process of achieving graduate status in the University, the Directorship was assumed in 1944 by Harry M. Cassidy a man whose scholarship was devoted to the application of the sciences of economics and government to social welfare policy and services in Canada. His premature death in 1951 brought to the leadership of the School Professor Charles E. Hendry, a man who devoted the next seventeen years towards the enhancement of the School's reputation for education and training in the social services. During these years the School began its Doctoral and Advanced Diploma programmes and is now making a distinct contribution to the staffing of a variety of new programmes in social work education in Canada. Its new status as a Faculty will assist in ensuring these contributions.

ALBERT ROSE, *Dean*

EVALUATION OF OUR NEW CURRICULUM

The new curriculum for graduate social work education at the Master's level was fully implemented during the academic year 1971-72. In that year the entering first-year students were the second class to undertake the new programme but the second-year students were the first to complete the programme. The new curriculum, consisting of three Concentrations and an additional specialization in Research in Social Work has, therefore, completed its first test. The worth of our new programme now remains to be demonstrated in the field of practice, but it is still too soon to secure evidence and to draw any conclusions, however tentative.

From the time the new educational programme was offered for the first time in September 1970, it was the intention of members of the faculty and the student body that the programme should be evaluated for a number of years on both a continuous and periodic basis. In order to do this systematically, sufficient time must be allowed to permit the two-year programme to be offered at least twice (that is, for four years in a two-year Master's programme). During this time our graduates will enter a variety of practice settings in the local, national and even international communities and thus an opportunity will be provided to test the relevance of their education to the reality of human need and its alleviation. To ignore this process would be irresponsible.

During 1970-71, the first year of the developing curriculum, a small committee undertook a continuous evaluation of the educational programme and had systematic contact with instructors and students. This endeavour soon demonstrated that evaluative research is among the most difficult to design and implement within the social sciences. Although this evaluation was by no means in vain and did shed some light upon the first year's experience, the committee ran into enormous problems of research methodology and faculty and student co-operation.

Now that the first graduates of the new curriculum have entered the real world of social work practice with all its fluidity, rapid change, and instability, the important evidence will begin to flow towards the Faculty of Social Work. Employers of our graduates will be enlisted to provide systematic evaluations of the relevance of the new curriculum for their particular function within social work practice; graduates will be enlisted in a self-evaluation of their educational programme to their tasks in the community; and a continued effort will be directed towards ongoing evaluation by both instructors and students.

Within this Faculty of Social Work the students have not yet made a contribution to course and curriculum evaluation commensurate with such evaluations provided in several undergraduate departments on this campus and within schools of social work elsewhere in Canada and the United States. It is hoped that the development of our curriculum will be facilitated during the next few years by more devoted intelligent and systematic approaches to evaluation that will reinforce our conviction concerning the worth of both the new curriculum and the research process in social work education.

ALBERT ROSE

PHYSICAL FACILITIES AND OTHER RESOURCES

Faculty Building

The Faculty of Social Work is located at the northern end of the St. George Campus, at 246 Bloor Street West, where it shares the building with the Faculty of Management Studies. Facilities include lecture and seminar rooms, library (room 508), student lounge (room 110), and cafeteria. The Faculty is adjacent to the Bedford exit of the St. George subway station (see map on page 48).

Library

The Faculty Library has been developed both to serve the needs of the Faculty and as a research centre. It contains a noteworthy collection of books, documents, pamphlets, and periodicals covering the principal fields of interest in social work and related sciences and arts. The Library is open to students on weekday evenings as well as during the regular University office hours.

Students also have access to additional library facilities including the main library of the University and a considerable number of specialized libraries both on and off the campus. The public library is also conveniently located.

Research

Arrangements are made with government departments, social agencies, and organizations concerned with social welfare for students to use relevant data for research, or to obtain co-operation in research projects. The diversity of such organizations accessible to students in Toronto offers wide opportunities in the choice of research topics.

Field Placements

Each student is assigned to a teaching centre for practice under supervision and instruction of a field instructor. The student is engaged in the actual work and services of the teaching centre. Assignments are selected and planned to provide the student with opportunities to deepen his understanding of the subject matter in all areas of the curriculum. A large number of health and welfare agencies, hospitals, and clinics collaborate with the Faculty to provide practicum experiences. The variety of settings available to students for the practicum is indicated by the current list of Teaching Centres and Field Instructors on pages 44–47.

The Student Organization

During 1971–72 a new students' organization was created with an elected chairman and a number of associates who met regularly to discuss matters of common interest among the students and their relationships with members of the Faculty. Towards the close of the year three Chairmen had been elected and the responsibilities were divided among them so that the burdens of office could be equitably shared. The students' organization enlisted a substantial number of their members to serve on a variety of committees within

the administrative and curriculum structures of the School, on which both students and faculty worked together. A notable feature of the revival of a student organization was the regular publication of a "Newsletter" written and edited entirely by members of the student body.

Alumni Association

The Faculty of Social Work Alumni was organized in 1915 and has provided a valuable contact between the Faculty and its graduates. Social Work Alumni participate actively with other alumni associations of the University in the annual Varsity Appeal; a member of the Alumni Association serves on the Board of Directors of the University of Toronto Alumni Association, also on the Governing Council of the University and its Board of Social Work Studies.

The Alumni give leadership in recruiting, and undertake such projects as the annual Alumni-Staff-Student Day. Special funds have been built into a Student Loan Fund and awards designated in honour of alumni of the Faculty.

UNIVERSITY-WIDE FACILITIES AND RESOURCES

LIVING ARRANGEMENTS

Any student wishing accommodation in any of the various residences is advised to make direct enquiry and application to the appropriate institution as early as possible. Information concerning Campus Co-operative may be obtained from Campus Co-operative Residences, Inc., 395 Huron St., Toronto 181 (telephone 964-1961). Enquiries regarding the Graduate Student Residence should be sent to the Warden, 321 Bloor Street West, Toronto 181.

University Housing Service

Information concerning the married student apartment buildings on Charles St. West, as well as various other off-campus housing accommodation can be obtained from the office of the University Housing Service, 49 St. George Street, Toronto 181 (telephone 928-2542).

RECREATIONAL FACILITIES

Hart House is a social and recreational club of which every full-time student in the University is a member. Women students in the Faculty of Social Work are eligible for membership in the Women's Athletic Association, and the facilities of the Benson Building are available to them. Detailed information about Hart House and the Women's Athletic Association may be obtained directly from these organizations.

Every graduate student registered in the School of Graduate Studies has become, by virtue of the fee he has paid, a member of the *Graduate Student's Union*, and is entitled to full use of its many facilities. The Union building is situated at 16 Bancroft Avenue (south of Harbord Street, between Spadina Avenue and Huron Street). Refer to *The Varsity* for information about coming events, or telephone the Executive Assistant at 928-2391 between 9 a.m. and 5 p.m.

INTERNATIONAL STUDENT CENTRE—ISC

The International Student Centre is located in historic Cumberland House, at 33 St. George Street. This beautiful new home for the Centre was made possible through the co-operation of the University which provided the building, and the Rotary Clubs in the area which raised over \$200,000 for the restoration, renovation and furnishing of the Centre. Isc succeeds the organization known as Friendly Relations with Overseas Students (FROS), well known to all overseas students and to many Canadians. It was established by the University to continue the programme of FROS. It provides a meeting place on campus for all students from Canada and abroad to come together in organized programmes or informal gatherings in a multi-cultural setting. The "international community" on the campus can find there ample opportunity to exchange ideas, to demonstrate their cultures, and to relax together.

There is no membership fee and all students, Canadian and overseas, graduate and undergraduate, are invited to register for the mailing list. They are welcome to use any of the facilities at isc, to participate in its activities, to help on the programme committees, and to perpetuate its spirit.

UNIVERSITY HEALTH SERVICE

Clinical, psychiatric, athletic injury and infirmary services are available, as outlined in the Health Service brochure.

A medical examination is required of any student, annually, before participating in organized or competitive athletics.

Vaccination against Smallpox at the Health Service is required before October 15 unless a certificate of successful vaccination within the previous three years is produced.

Chest X-ray for tuberculosis is required of all students in their first year or final year at this University, unless they produce proof of a normal chest X-ray or a negative reaction to tuberculin skin testing within the previous six months, and is required annually of all students whose domicile is not in Canada. Notices will be posted in October about the time and place at which a student may have an X-ray.

The office of the University Health Service is at 256 Huron Street (corner of Russell Street), and is open during university office hours throughout the year. To obtain a physician's advice during university office hours, apply in person or telephone the St. George office: men—928-2459; women—928-2456. At other times call the infirmary, 928-2458. When the infirmary is closed, or if there is no answer, call University switchboard at 928-2011 and ask for a Health Service physician. For the psychiatric division, an appointment may be made in person at 2 Bancroft Street or by telephoning 928-2441.

Any student who is not already enrolled is strongly urged to enrol in Ontario Health Insurance Commission (OHIC). Information and application forms are available at the Health Service.

CONTINUING EDUCATION

The Faculty offers an opportunity for graduate social workers to up-date knowledge for practice through a series of seminars conducted in the evenings during the academic year and in the month of June. Early enquiry should be made to the Admissions Office, Faculty of Social Work (Telephone 928-3254).

Community groups wishing to initiate educational opportunities on an extension basis should be in direct contact with the regular Division of University Extension, 119 St. George Street, Toronto 181 (telephone 928-2393).

UNDERGRADUATE PREPARATION

The desirable undergraduate preparation is a liberal arts course with emphasis on the humanities and the social and behavioural sciences in either a general or honours course. Candidates for admission must demonstrate in their undergraduate work evidence of their capacity to undertake graduate studies.

Ideally the programme should include courses in history and philosophy, anthropology, economics, political science, psychology, and sociology. Introductory courses in statistics and research methods provide additional useful background. The undergraduate should give particular attention to the mastering of spoken and written English.

It is recognized that students' interests vary and that undergraduate colleges will provide different opportunities. Suggestions regarding particular courses are offered as a guide and not as a requirement. Faculty staff are available for discussion of undergraduate preparation with students and student advisers.

GENERAL ADMISSION PROCEDURE

1. Persons contemplating study in the Faculty may seek an interview with the Admissions Office before applying formally for admission (928-3254).
2. Successful applicants will be admitted to the Faculty only at the beginning of the Fall term. *Applications for admission must be submitted by January 15 of the calendar year in which the student wishes to enrol.* Since February 1 is the closing date for applications for Welfare Fellowships and these are not normally considered until the applicant has been accepted for post-graduate work by a university, it is important that applications for candidacy to advanced programmes should be made as early as possible and *not later than January 1.*
3. Admission to the Faculty of Social Work may be refused to an otherwise qualified applicant if in a given year space in the Faculty is not available. Because of restricted accommodation in classroom and field practice, the University has found it necessary to limit enrolment in the various divisions. Applicants should, therefore, regard the published admission requirements as specifying only eligibility for application to the Faculty.

4. Facility in the use of the English language is essential for graduate studies at the University of Toronto. Therefore, wherever there is doubt about such facility, applicants will be required to demonstrate their competence in English language on the basis of the tests administered by the English Language Institute, University of Michigan, or by the Test of English as a Foreign Language of the Educational Testing Service of Princeton, New Jersey. Further information about the administration of the tests can be secured from *either* (a) the local centre of the United States Information Service, or, in cases of difficulty, the English Language Institute, University of Michigan, Ann Arbor, Michigan, U.S.A.; or (b) TOEFL, Educational Testing Service, Princeton, New Jersey, U.S.A. Students applying for this test should notify the English Language Institute that they intend to apply to the University of Toronto *Faculty of Social Work*. Only where it can be shown that the language of instruction *and examination* in the undergraduate programme was *uniformly* in English will entrance be permitted without an English language test.

5. (a) *The School of Graduate Studies* (M.S.W. and D.S.W. Candidates)

Application for admission must be made in the first instance on forms to be supplied by the School of Graduate Studies, 65 St. George Street, Toronto 181, and must be accompanied by transcripts in duplicate (or interim transcripts if final ones are not yet available). If an applicant is provisionally accepted on the basis of incomplete transcripts, he must submit two official copies of his final transcript before his application can be considered for final acceptance. Students not previously enrolled in the School of Graduate Studies at the University of Toronto must include an application fee of \$10.00 (certified cheque or money order in Canadian funds made payable to the University of Toronto). The application fee will not be refunded to the applicant.

When these completed forms are returned to the School of Graduate Studies, one copy of the application form and one copy of the transcript will be sent by them to the Faculty of Social Work, which will then forward a Choice of Concentration sheet and a Personal Information form (on which names of people who may be contacted for reference are to be given) to the applicant for completion and return to the Faculty of Social Work, 246 Bloor St. West, Toronto 181, Ontario.

If the need for further information is indicated after all documentation is completed by a Master's degree candidate, an admissions interview may be arranged at the Faculty of Social Work at the request of the applicant or of the Faculty. Applicants for Doctoral candidacy are required to have an interview. If distance is prohibitive in any situation, an interview may be conducted elsewhere by someone authorized by the Faculty.

A decision regarding an application will be given by the School of Graduate Studies as soon as possible after receipt of the applicant's final grades.

Those students who have not at the time of application received their undergraduate degree are responsible for filing final transcripts in duplicate

before enrolment. School of Graduate Studies' committees will not consider programmes of study until such documents have been submitted.

When an applicant's credentials are from a university whose curricula cannot be readily appraised by the graduate department and Degree Committee concerned, the applicant will be required to register in the first instance as a Special (Non-degree) Student for at least four months. If, after this period, the department is convinced that the student is qualified for degree candidature, it may recommend to the School of Graduate Studies that the student be enrolled for the degree, and the four-month period as a Special Student shall not prevent his receiving residence credit for the academic year in question. If the student is not recommended by the department for candidature, he may continue as a Special Student for the remainder of the academic year, when his case will be reviewed by the department and the School of Graduate Studies. If it is then apparent that the student is not qualified to proceed to the degree, he shall be refused further enrolment in the Graduate School but will be granted a Certificate of Attendance for the year which he has spent at the University of Toronto.

(b) *The Faculty of Social Work* (Advanced Diploma Candidates and Non-degree Special Students)

Application for admission must be made on forms to be supplied by the Faculty of Social Work, 246 Bloor Street West, Toronto 181, and must be accompanied by transcripts in duplicate. When these completed forms are returned to the Faculty of Social Work, an admissions interview will be requested or, if distance is prohibitive in any situation, the interview may be conducted by someone authorized by the Faculty.

A decision regarding an application will be given by the Faculty of Social Work as soon as possible after receipt of the applicant's final grades.

REGISTRATION AND ENROLMENT

(a) *The School of Graduate Studies* (M.S.W. and D.S.W. Candidates)

Registration begins at the School of Graduate Studies, 65 St. George Street, where Fees Forms are given to students whose admission has been approved. On presentation of a receipted "registration copy" of Fees Form from the Comptroller's Office confirming that at least the first instalment has been paid, the student will receive a registration card and enrolment forms which will be issued at the School of Graduate Studies. (After the deadline of September 19 the penalty for late registration is \$10, plus \$1 for each day of lateness up to a maximum of \$20. In no case will registration or reregistration be permitted after November 1.) Students continuing in a degree programme, whether full time or part time, must follow the same procedure.

The student then completes the personal information requested at the top of the enrolment forms, signs them, and hands them in at the general office of the Faculty of Social Work (room 519) to be processed by the Registration and Records Secretary.

Group meetings and an individual appointment with an educational programme counsellor will assist each Master's degree student to plan his programme of study during the week prior to the beginning of classes. Doctoral candidates will be able to discuss study programmes with an educational planning panel as well as with members of the Faculty who are offering advanced courses. Since classes in the advanced programme will not normally begin until the last week in September, doctoral candidates will have ample opportunity to explore course offerings both in the Faculty and in other departments of the University.

The Faculty of Social Work is responsible for listing the courses of study on the above-mentioned enrolment forms and for securing the appropriate signatures, which may require time for correspondence with other departments. Not later than October 31 the Faculty of Social Work must submit all programmes to the School of Graduate Studies for approval by the Degree Committee of our Division. Any changes in the original programme must also be recommended by the Faculty of Social Work for approval by the Degree Committee.

(b) *The Faculty of Social Work* (Advanced Diploma Candidates and Non-degree Special Students)

Students whose admission has been approved will obtain Fees Forms from the Faculty of Social Work. On presentation of a receipted "registration copy" of Fees Form from the Comptroller's Office confirming that at least the first instalment has been paid, the student will receive a card from the registering official at the Faculty of Social Work (Registration and Records Secretary, room 519-D). Part-time students must pay fees in full at the time of registration for courses which they plan to take. (After the deadline of September 19 the penalty for late registration is \$10, plus \$1 for each day of lateness up to a maximum of \$20.)

During the second half of September, Advanced Diploma candidates will be able to discuss study programmes with an educational planning panel as well as with members of the Faculty who are offering advanced courses (which will not normally begin until the last week in September). Group meetings and an individual appointment with an educational programme counsellor will assist each Special Student in the Master's programme to plan his course of study during the week prior to the beginning of classes.

REGULATIONS FOR DEGREES AND DIPLOMA

The credentials offered are:

Master of Social Work	M.S.W.
Diploma in Advanced Social Work	ADV.DIP.S.W.
Doctor of Social Work	D.S.W.

MASTER OF SOCIAL WORK DEGREE

Admission regulations

First Year: Regular Students

A candidate for the degree of Master of Social Work

- (a) shall have graduated from a university or college of recognized standing with the degree of Bachelor of Arts or an equivalent degree;
- (b) shall have graduated with at least "B" standing;
- (c) must show evidence of personal suitability.

Second Year: Continuing Students

A student who intends to continue immediately into the second year of the programme must complete a statement of Intention to Re-enrol. This form will be distributed by the Faculty of Social Work, and is to be completed and returned to them by the date requested. Entrance into second year is based upon successful completion of all required first-year courses and field practice.

Return of Former Students

Former students who have satisfactorily completed the first year and who wish to return after a lapse of a year or more are requested to obtain information and current policy regarding this at the Faculty of Social Work before making application to the School of Graduate Studies for admission. Such students may be required to take additional courses prior to the second year of graduate study for the purpose of compensating for major curriculum changes.

Transfer Students

Students who have completed a first year programme in another accredited graduate school of social work may be admissible into the second year programme, provided the courses are substantially equivalent to those offered as required courses in the first year curriculum at the Toronto Faculty, with at least "B" standing, and provided space is available.

Students Who Have Completed Residence Requirement

A student who has fulfilled the residence obligation of two years' full-time study but has not yet completed all requirements for the degree is required to reregister annually each September (see section on Reregistration Fee for All Degree Candidates page 36).

All requirements for the degree must be fulfilled within four years from the date when the candidate first registers for the Master's degree.

Admission procedure

The information contained in General Admission Procedure (pp. 12–14) applies in all cases.

Requirements for the degree

1. Subject to the provisions of the following sections, the degree of Master of Social Work (M.S.W.) will be awarded to the candidate, duly admitted to the Faculty of Social Work and duly registered in the School of Graduate Studies, who
 - (a) has been in residence for not less than two academic years;
 - (b) has also completed with satisfactory standing an approved programme of study in accordance with Section 4 of these regulations.

2. Residence

Credit for academic residence requirements can only be given to full-time students who live close enough to the University to participate fully in University activities. Full-time residence is understood to limit employment outside the academic programme so that the total time involved does not exceed a maximum of ten hours a week.

3. A candidate who has not completed all the required work for the degree of Master of Social Work within the time limit specified in the previous regulation may be permitted to re-enrol with advanced standing provided that he re-enrols within five years of the date when he registers in the second year of the course and that he completes satisfactorily a programme specified by the Degree Committee of the School of Graduate Studies.

4. Programme of Study.

Candidates for the degree of Master of Social Work are expected to pursue an integrated programme of classroom courses, independent study, and social work practicum. The student selects one concentration in social work practice in which he wishes to place the greatest emphasis. His programme is then planned with the assistance of a faculty counsellor, and must be approved by the Faculty of Social Work and the School of Graduate Studies.

The three concentrations which the Faculty offers are described briefly below. In addition, a student may choose to concentrate in research in social work.

Practice with Individuals, Families, and Small Groups

This concentration is distinguished by an emphasis on knowledge related to the development by the student of practice skills in working with individuals, families, and small groups. These skills are directed toward the goal of improving and/or solving problems in social functioning.

The focus is on the needs of and services for individuals and families, with emphasis on the interdependence of family and social systems. This involves the student in a range of activities including counselling with

individuals, families and small groups, education, advocacy, mobilization and co-ordination of resources, collaboration, and supervision.

Community Practice

This concentration is distinguished by its emphasis on knowledge related to the development by the student of analytic and practice skills in working with individuals and groups towards enhancing the competence of neighbourhoods and communities in dealing with their own problems and the quality of the relationships among such groups.

The focus ranges from social service co-ordinating bodies, both public and private, to citizen organizations at the neighbourhood level. The activities include motivation (social animation), organization (creation of effective citizen groups), development (participatory planning for change), and negotiation (through advocacy and social action).

Practice in Social Policy, Social Planning, and Social Administration

This concentration is distinguished by its emphasis on knowledge underlying practice skills in working within formal organizational structures towards a wide range of objectives depending on the analysis of a particular situation or issue in the social services.

The focus is on social service organizations, particularly public and large voluntary services and the interrelationships among them. The social worker engages in tasks related to planning, developing, operating, maintaining, and changing social policies and institutional structures as these relate to the needs of people.

Research Specialization

This specialization is distinguished by its emphasis on the development by the student of knowledge and skills in research methods and techniques and on their application in the examination, testing, and evaluation of social work knowledge and practice.

The focus of the research interest is on improving social work performance and on developing more effective and appropriate delivery systems. This will involve students in the study of knowledge underlying social work practice in one of the three concentrations described above, as well as knowledge and skill in the development and execution of research designs related to problems within these practice areas.

The curriculum of the Faculty for all concentrations includes a range of studies in the following.

I *Social Work Practice*

A student will be offered courses in social work practice related to the concentration of his choice.

In addition, each student will be offered one or more courses as a minor in social work practice within the other concentration(s).

Research Specialization. A student who chooses to concentrate in research in social work will enrol in one of the three major concentrations and will follow a programme of study, individually designed, consistent with his research interests.

II *The Social Services and the Social Sciences*

A range of courses will be offered in this area to enable a student to make a selection which will provide him with general and specific knowledge both from the social sciences and concerning the social services.

Certain courses included here may be designed with reference to the particular interests of students in the different Concentrations. Such courses may be described as required in certain instances.

III *Social and Professional Values*

This course will study approaches to values as they relate to social work's historical and current response to human needs and social conflict. The relevance of different economic and political philosophies may be considered as well as the values and value conflicts of the profession of social work.

IV *Research in Social Work*

A variety of offerings are available, grouped into three areas of emphasis of which the students will select one. Students may undertake to complete a group research project on some aspect of a problem related to their practice concentration, in conjunction with practice and research faculty. For other students, with sufficient knowledge of research design and methodology, opportunity will be provided for those so wishing to carry out under supervision a research project of their own choosing. Alternatively, courses are available in elementary and advanced research design and statistics for those students who wish to have a broad base in research principles and processes.

V *Special Studies*

Arrangements may be made in particular circumstances for special studies in seminars or individual tutorials.

VI *The Social Work Practicum*

The practicum is intended to function as an integral part of the curriculum as it is expressed within the individual concentrations and social work research. It includes learning experiences for the student which are designed to illuminate knowledge content presented in the classroom, and to generate particular knowledge which may accrue to the student from the practice of social work. Among the objectives are to develop the student's identification with and understanding of social work practice as an organic whole, including the concept that social work methods are interdependent.

The programme of study must include at least the minimum requirements set out below, or their approved equivalents. Students may be required to take additional work, or may be allowed to substitute one or more approved courses including those offered by other schools or faculties in the University. A graduate course is understood to require at least two hours per week of lectures or seminars throughout the academic year, plus such laboratory hours as may be required. *X* designates a half-course.

Concentration in Social Work Practice

The normal programme for the two years will consist of the following courses.

- (a) The following required courses to be taken during the first year:
- (i) One of the following sequences, according to the concentration chosen by the student—
- 1211*x* Practice with Individuals, Families, and Small Groups I
and 1212*x* Practice with Individuals, Families, and Small Groups II
- or*
- 1221*x* Community Practice I
and 1222*x* Community Practice II
- or*
- 1231*x* Social Policy, Social Planning, and Social Administration I
and 1232*x* Social Policy, Social Planning, and Social Administration II
- and*
- (ii) 1901 Social Work Practicum I
- (b) The following required courses to be taken during the second year:
- (i) One of the following sequences, according to the concentration previously chosen by the student—
- 1213*x* Practice with Individuals, Families, and Small Groups III
and 1214*x* Practice with Individuals, Families, and Small Groups IV
- or*
- 1223*x* Community Practice III
and 1224*x* Community Practice IV
- or*
- 1233*x* Social Policy, Social Planning, and Social Administration III
and 1234*x* Social Policy, Social Planning, and Social Administration IV
- and*
- (ii) 1902 Social Work Practicum II

x = half-course.

- (c) During either first or second year at least *one* of the following:
 - 1311x A minor course in Social Work Practice with Individuals, Families, and Small Groups
 - 1321x A minor course in Social Work Practice in Community Practice
 - 1331x A minor course in Social Work Practice in Social Policy, Social Planning, and Social Administration
- (d) *and one* course in Social and Professional Values;
- (e) *and at least six* elective half-courses as *offered, required, and/or selected* during either the first or second year from The Social Services and the Social Sciences; *and at least three* elective half-courses from Research in Social Work.

Specialization in Research

- (a) The following required courses to be taken during the first year:
 - (i) One of the following sequences, according to the concentration chosen by the student—
 - 1211x Practice with Individuals, Families, and Small Groups I
 - or*
 - 1221x Community Practice I
 - or*
 - 1231x Social Policy, Social Planning, and Social Administration I
 - and*
 - (ii) 1704x Research Concepts and Methodology I
 - and*
 - (iii) 1901 Social Work Practicum I
- (b) The following required courses to be taken during the second year:
 - (i) 1705x Research Concepts and Methodology II
 - and* 1711x Research Concepts and Methodology III
 - and*
 - (ii) 1902 Social Work Practicum II
- (c) During either first or second year at least *one* of the following:
 - 1311x A minor course in Social Work Practice with Individuals, Families, and Small Groups
 - 1321x A minor course in Social Work Practice in Community Practice
 - 1331x A minor course in Social Work Practice in Social Policy, Social Planning, and Social Administration
- (d) *and one* course in Social and Professional Values;
- (e) *and at least six* elective half-courses as *offered, required, and/or selected* during either the first or second year from The Social Services and the Social Sciences; *and at least three* half-courses during first or second year from Research in Social Work.

COURSES OF INSTRUCTION

REQUIRED COURSES

Social Work Practice (one of the following sequences)

- 1211-2-3-4x Practice with Individuals, Families, and Small Groups I II III IV
- 1221-2-3-4x Community Practice I II III IV
- 1231-2-3-4x Social Policy, Social Planning, and Social Administration I II III IV
- 1701-4-5-11x Practice-related Research in Social Work I, Research Concepts and Methodology I II III

The Social Work Practicum

- 1901 Social Work Practicum I (two terms)
- 1902 Social Work Practicum II (two terms)

Minor in Social Work Practice (at least one of the following)

- 1311x A minor course in Social Work Practice with Individuals, Families, and Small Groups
- 1321x A minor course in Social Work Practice in Community Practice
- 1331x A minor course in Social Work Practice in Social Policy, Social Planning, and Social Administration

*Social and Professional Values**

- 1601xz Social and Professional Values

THE SOCIAL SERVICES AND THE SOCIAL SCIENCES

- 1401x Selected Topics in Human Behaviour and the Social Environment I
- 1402x Selected Topics in Human Behaviour and the Social Environment II
- 1403x Studies in Group Theory and Processes I
- 1404x Studies in Group Theory and Processes II
- 1405x Studies in Community Behaviour I
- 1406x Studies in Community Behaviour II
- 1407x Behavioural Studies in Organizational Theory and Social Work I
- 1408x Behavioural Studies in Organizational Theory and Social Work II
- 1409x Selected Topics in Psychological and Socio-cultural Aspects of Health and Illness I
- 1410x Selected Topics in Psychological and Socio-cultural Aspects of Health and Illness II
- 1411x Selected Topics in Human Behaviour and the Social Environment III
- 1412x Selected Topics in Human Behaviour and the Social Environment IV
- 1501x Social Welfare Organization and Development

*Subject to approval of the Council of the School of Graduate Studies, a special category of graduate course may be graded Pass or Fail. Such a course has the designation z after the course number.

- 1502x Policy Formulation and Programme Analysis I
- 1503x Policy Formulation and Programme Analysis II
- 1504x Analysis of Issues and Social Action I
- 1505x Analysis of Issues and Social Action II
- 1506x Selected Topics in Social Welfare Policy and Services I
- 1507x Selected Topics in Social Welfare Policy and Services II
- 1508x Selected Topics in Social Welfare Policy and Services III
- 1509x Selected Topics in Social Welfare Policy and Services IV

RESEARCH IN SOCIAL WORK

- 1701x Practice-related Research in Social Work I
- 1702x Practice-related Research in Social Work II
- 1703x Practice-related Research in Social Work III
- 1704x Research Concepts and Methodology I
- 1705x Research Concepts and Methodology II
- 1706x Group Research Study I
- 1707x Group Research Study II
- 1708x Individual Reading and Research I
- 1709x Individual Reading and Research II
- 1710x Selected Topics in Research in Social Work
- 1711x Research Concepts and Methodology III
- 1712x Research Concepts and Methodology IV

SPECIAL STUDIES

- 1801x Special Studies I
- 1802x Special Studies II

DIPLOMA IN ADVANCED SOCIAL WORK

Admission regulations

A candidate for the Diploma in Advanced Social Work

- (a) shall have graduated from an approved school of social work with the degree of Master of Social Work or equivalent; and
- (b) must satisfy the Faculty of Social Work that he has an adequate preparation in the range and quality of his studies and has achieved the necessary degree of skill in practice to justify his admission to advanced studies in social work.

Admission procedure

The information contained in General Admission Procedure (pp. 12-14) applies in the case of all new applications.

Requirements for the Diploma

The Diploma in Advanced Social Work (ADV.DIP.S.W.) will be awarded to the candidate who

- (a) has been enrolled in the Faculty of Social Work for a period of not less than one academic session of full-time study, or with the approval of the Faculty, a maximum of three years of part-time study; and
- (b) has completed with at least Second Class Standing an approved programme of study which must include *at least* the minimum requirement of four full courses (two half courses may be equated with a full course), and must not exceed a maximum of five full courses. Advanced field instruction and an individual project for special study are included in the above course requirements. The approved programme must include:
 - (i) concentration in theory and practice of one method of social work *or* one field of service.
 - (ii) an approved selection of courses chosen by the student from among the graduate courses available in the Faculty or, where appropriate, in other divisions of the University.
 - (iii) advanced field instruction *or* an individual project for special study in the area of concentration.

DOCTOR OF SOCIAL WORK DEGREE

Admission regulations

A candidate for the degree of Doctor of Social Work

- (a) shall have graduated from an approved school of social work with the degree of Master of Social Work or its equivalent;
- (b) must satisfy the Faculty of Social Work that he has had an adequate preparation in the range and quality of his studies and of his experience, to justify his admittance to doctoral study in social work (the candidate may be required to write an examination for admission).

Admission procedure

The information contained in General Admission Procedure (pp. 12–14) applies in the case of all new applications.

Requirements for the degree

1. Subject to the provisions of the following sections, the degree of Doctor of Social Work (D.S.W.) will be awarded to the candidate, duly admitted to the Faculty of Social Work and duly registered in the School of Graduate Studies, who
 - (a) completes a programme of study of at least five courses, or their equivalent, approved by the Committee of the School of Graduate Studies administering the degree. The approved programme of study will normally include courses of advanced study in: (i) one of the following concentrations—social work treatment, community welfare planning and development, or social welfare policy and administration; (ii) a minor in a social work subject other than the area of concentration; (iii) a minor in a division of the University other than the Faculty of Social Work; (iv) research methods and social statistics.
 - (b) has an adequate knowledge of a language other than English if an additional language is deemed essential for satisfactory completion of research for the dissertation.
 - (c) has demonstrated satisfactory performance based on course work, tutorials, and a qualifying comprehensive examination.
 - (d) completes a dissertation which shall constitute a distinct contribution to the knowledge of the subject and defends it in an oral examination.
 - (e) is in attendance for at least two academic years immediately following admission to candidacy, during which period he shall pursue the course of study outlined above in sub-section (a).
 - (f) completes the requirements for the degree within five years following admission to candidacy.

A student who has fulfilled the above residence obligation of at least two years' full-time study is required to reregister annually each September (see section on Reregistration Fee for All Degree Candidates, page 36).

2. *At least one month* before the final oral examination is to be held the Dean of the Faculty of Social Work must:
 - (a) request the School of Graduate Studies for an examination date.
 - (b) submit to the School of Graduate Studies for approval the names of two appraisers who will supply brief written reports on the thesis. Normally, one appraiser should be external to the University (and should also be an external examiner; see *c* below); the other should be a member of the graduate faculty but not the candidate's major supervisor. Proposed exceptions to the above in the choice of appraisers must be approved by the Associate Dean of the School of Graduate Studies.

The Associate Dean will, when he deems it advisable, appoint an additional appraiser (or appraisers) who will also report in writing on the thesis. Arrangements with external examiners or appraisers is the responsibility of the department. In particular the department must allow the external appraiser sufficient time to act. The department must have a copy of the thesis delivered to each appraiser at least four weeks in advance of the examination date. Appraisals must be submitted to the School of Graduate Studies at least *two weeks* in advance of the examination date, as well as a certificate from the Dean of the Faculty of Social Work confirming completion of the course requirements for the degree.

- (c) make nominations for a Committee of six to eight members to conduct the Senate Oral Examination, such nominations to be approved, added to, or amended by the Associate Dean. At least two of the Committee must be from outside the major department. Extra-departmental representation will normally be met by one examiner from within the University and by the external examiner. Departments must ascertain in advance the willingness of the persons named to act.
3. The School requires that every D.S.W. thesis be published substantially as it is accepted. After all other requirements for the degree have been met, publication is normally accomplished in two steps as follows:
- (a) through the University Library, the School forwards a copy of the thesis to the National Library of Canada, with an agreement form signed by the author authorizing the National Library to microfilm the thesis and to make microform copies available for sale on demand. The National Library will film the thesis exactly as it is and will list the thesis in *Canadiana* as a publication of the National Library. To offset the cost of microfilming, the National Library charges a fee of \$5.
 - (b) through the University Library, the School forwards to the publishers of *Dissertation Abstracts* an approved abstract of not more than 600 words, prepared by the author. The abstract is printed in *Dissertation Abstracts*, and availability of the thesis in film form at the National Library announced. The publishers charge a fee of \$15 (American) for this service, and at the time of printing will provide the author with offprints for an additional charge of \$12 for the first hundred, \$5 for additional hundreds. If the abstract contains more than 600 words, publication may be delayed and the author may be required to pay an additional fee to cover increased costs of publication.

The National Library's Microfilm Publication Agreement will be sent to the candidate in advance of the Senate oral examination, and must be signed and submitted to the Examination Committee Chairman immediately after the successful completion of the examination. The candidate must also at this time arrange to meet the charges (\$5 Canadian plus \$15 American plus the cost of any offprints he wishes to receive).

Departments may require students to submit longer abstracts for purposes of the final examination. Candidates will ascertain from their own departments the requirements in this regard. In such cases, the 600-word abstract may be submitted after the final examination but must be submitted before the degree is conferred.

Publication in microfilm satisfies the School's publication requirement but does not preclude further publication of the thesis or any part of it in a journal or as a monograph. In this case, acknowledgment should be made that the work was originally part of a thesis at the University of Toronto.

The author, in consultation with the thesis supervisor and with the approval of the Chairman of the graduate department, shall have the right to request postponement of publication by microfilm (but not by abstract) for a period up to five years.

Copies of the thesis shall have on them the words "A Thesis submitted in conformity with the requirements for the Degree of Doctor of Social Work in the University of Toronto." In a prominent place on the title page of the thesis the international copyright notice should appear, which consists of three elements in the same line: **a** the letter "C" enclosed in a circle, **b** the name of the copyright owner, in this case the author, and **c** the year.

REGULATIONS FOR FULL-TIME SPECIAL STUDENTS

Admission regulations

Students not proceeding to a degree may be admitted as *special students* if they are undertaking a full-time planned programme of professional studies provided that:

- (a) they are mature persons who have demonstrated by performance in the field of social work or otherwise capacity to profit from study in the Faculty;
- (b) they have suitable educational background; ordinarily the minimum educational attainment required of special students will consist of Ontario Grade XIII certificate covering at least five subjects or evidence of equivalent standing, and completion of substantial courses at university level in four of the seven subjects listed below:

Anthropology, Biology, Economics, English,
Political Science, Psychology, Sociology.

The requirements of this regulation must be satisfied by successful completion of courses in an accredited university, intramurally or extramurally. In exceptional circumstances arrangements may be made to satisfy these requirements through a Qualifying Examination set by the Faculty.

Admission procedure

The information contained in General Admission Procedure (pp. 12-14) applies in the case of all new applications.

REGULATIONS FOR ADVANCED STUDIES FOR GRADUATE STUDENTS NOT PROCEEDING TO A DEGREE OR DIPLOMA

Admission regulations

Persons who hold the degree of Master of Social Work or other appropriate preparation from an approved university may apply to enrol in individual courses at the advanced level, not later than June 1st for the following academic session.

Admission procedure

Such an applicant should obtain from our Admissions Office the form, "Application for Admission as a Part-time Special Student", which must be completed in duplicate and returned to the Admissions Office accompanied by transcripts of the student's previous academic records (except for any work completed at the University of Toronto Faculty of Social Work). As soon as possible after the application has been received, the Admissions Office will notify the applicant of the decision. If the decision is to accept, and the applicant decides to proceed, he may obtain the necessary registration material from the Faculty's Registration and Records Secretary.

Advanced Courses

The courses authorized at the advanced level are shown in this Calendar under 3300-3399 numbers. Advanced courses in any year are dependent upon enrolment and the availability of faculty.

REGULATIONS FOR GRADUATE STUDENTS ENROLLED IN OTHER DEPARTMENTS

Admission regulations

A student enrolled for graduate or postgraduate work in another faculty or division of the University may apply for admission to appropriate courses, with the approval of the faculty or division in which his major work is being undertaken.

Admission procedure

Such a student should obtain from our Admissions Office the "Application Form for Students from Other Departments to Take Courses in the Faculty of Social Work", which must be completed in duplicate and returned to the Admissions Office. As soon as possible after the application has been received, the Admissions Office will notify the applicant of the decision. If the student is admitted into the course requested, his major department will be responsible for completion of the programme of studies on his School of Graduate Studies' Enrolment Forms, and for obtaining the appropriate signature from the Faculty of Social Work, on these forms.

CREDIT AND STANDING

The programme of the Faculty is one of graduate professional education. All appraisal of the student's performance is made with this premise in mind.

Completion of requirements for degrees is indicated by grades awarded for classroom courses and field practice. Effective 1970-71 grades for course work and field practice are:

A +	B +	F (Fail)
A	B	
A -	B -	

A special category of graduate courses will be graded Pass or Fail. Such courses are to be offered at the option of the department and must have the approval of the Council of the School of Graduate Studies.

Students who fail a classroom course may be permitted a further attempt to obtain standing, without repeating the course, by satisfactorily completing a supplemental examination or other requirement. For courses ending in December, supplementals must be written within three weeks of notification of results to the student. For courses ending in April, supplemental examinations will be arranged prior to the opening of the Fall term. Students who have failed to meet the requirements in field practice may in some instances be permitted to undertake further work to satisfy these requirements. A student may not write supplementals in more than two courses in any term, and may not write more than one supplemental in any course.

A student whose attendance or the quality of whose work is deemed to be unsatisfactory may have his registration cancelled at any time by the appropriate Council.

A student wishing to appeal to the Senate against such a decision should consult the office of the Dean of the Faculty, or the office of the University Registrar, about the preparation and submission of his petition to the Secretary of the Senate.

Convocation ceremonies are held twice a year, in the Spring and Fall. Graduate degrees may also be conferred *in absentia* at the February Meeting of Senate. An eligible candidate will be unable to graduate, however, if he has any debts outstanding at the University.

OUTLINE OF COURSES — ADVANCED STUDIES

As already indicated, advanced courses in any year are dependent upon enrolment and the availability of faculty. Only a few of these courses will be given in any one session. A full course in the School of Graduate Studies requires at least two hours per week of lectures or seminars throughout the academic year plus such laboratory hours as may be required. In this outline x = half-course, which may be given as a full course at the option of the lecturer or the department. The programme of the student may also include courses in other departments, centres, and institutes of the University (see the Calendar of the School of Graduate Studies).

3300x *Problems and Principles of Social Welfare*

Current issues in both the public and private sectors of social services in Canada; concentration upon topics selected by the students for intensive study.

3302x† *The Development of Professional Education for Social Work*

The growth of social work as a profession and of professional education; current development of various levels of training and the differential use of staff; curriculum content in relation to the expanding knowledge base; the changes in social work practice.

3303 *History, Literature, and Philosophy of Social Welfare*

Major historical developments in social welfare against the background of prevailing ideas in religion, law, economics, and politics; examination of English, American, and Canadian experience; the formulation and reformulation of social policy under changing conditions.

3304x *Inter-governmental Relations in Canadian Social Welfare*

An examination of the principles and practices currently applicable to federal-provincial-municipal collaboration in the provision of social welfare programmes.

3305x *Corrections*

Selected problems in crime and corrections; social and correctional policy; prevention and treatment of juvenile delinquency; adult institutions; probation, after-care, and parole; the habitual criminal; criminal statistics; the sentencing policy of the courts; types of delinquency and crime; crime in relation to society and environment.

3306x *Social Policy and Social Work Practice*

The implications for social work practice of recent or projected changes in social policy, such as legal aid, divorce legislation, medicare, the education of exceptional children, etc.; the social worker's role in policy development.

3307x *Comparative Studies in Social Security*

The analysis of income security in western industrial countries, particularly Canada and the United States; the examination of conceptual problems and policy issues in the operation and financing of these systems.

3308x† *Housing and Urban Development*

Urbanization of the Canadian population and its environment. An analysis of the development of housing policies, particularly since 1945. The relationship between policy in housing and urban affairs and policy in social welfare. The transition from slum clearance through housing redevelopment to urban renewal. Citizen participation in decision-making in policies affecting the urban environment.

†Not offered 1972-73.

3321x *Socio-cultural Issues in Social Work*

Selected socio-cultural issues with particular significance for social work, e.g. social class and social work, poverty, ethnicity and culture, prevention and social change.

3323x *Family Life and Social Functioning*

Theories of the family; the family in relation to social class, religion, community, and social change; dissolution of the family, e.g. parents without partners, divorce and remarriage; the lower-class family and the multi-problem family.

3325x *Studies in Behavioural Theory*

A critical analysis of different conceptual components in personality structure, derived from various theories of personality, and of their relevance both for interpreting human behaviour and for contributing to a theory base for social work practice. Some of the critical concepts to be examined include those of ego, identity, will, and self.

3326x *Studies in the One-Parent Family*

An examination of the social, cultural and psychological aspects of the one-parent family in Canada (the divorced, widowed, separated, and unmarried mother who keeps her child).

3333 *Advanced Studies in Social Work Practice*

An analysis of the concepts and theoretical constructs of current social treatment. Major variations in treatment modalities, and the historical development of current issues and principles with their implications for the future of social work practice, will be examined. Special emphasis will be placed on the individual student's developing his own philosophy of practice ranging from a generic model to a highly specialized mode of intervention.

3334x *Supervision*

Theory and practice of social work supervision; the role and responsibilities of the supervisor; dynamics of learning pertinent to the supervisory experience; supervisory method and techniques.

3335x *Theory and Practice of Field Instruction*

Philosophy and principles of social work education; theories of learning and methods of teaching, with special reference to field practice; responsibilities of the teaching centre and the field instructor; selection and planning of learning experiences; integration of class and field instruction; evaluation of student performance.

3336x *Staff Development and In-Service Training*

Principles and methods of staff development and in-service training in social agencies; selected theories of learning; individual and group learning situations; structure and content of courses.

3337x *New Treatment Approaches to Social Work Practice*

This course will provide an opportunity to study some of the new treatment approaches, e.g., behavioural therapy, family treatment, crisis intervention. Audio-visual materials will be used for illustrative purposes. The emphasis will be on direct practice with in-depth study of relevant treatment concepts.

3338x *Family Treatment*

A critical analysis of the concepts and theoretical constructs of family processes in treatment of the family as a unit. Major variations in treatment modal and current issues around principles and procedures governing family treatment and family treatment goals.

3340x† *Advanced Studies in Group Work*

A critical analysis of current models of group work practice; new theoretical formulations; the changing place of group work in confronting new emerging needs in our society; working relationships with other professional disciplines.

3341x† *Group Development for Indirect Intervention*

The use of group methods for mobilizing indigenous resources in the treatment and prevention of social problems; recent developments in theory and practice.

3350x *Advanced Studies in Community Organization Work*

A critical assessment of community organization work as a social work method; new theoretical formulations; examination of current issues in community organization practice; involvement with service systems related to social welfare.

3351x *Community Development*

Planned social change; political development; communications; role of governments; local government; "War on Poverty" programmes in Canada, the United States and in the underdeveloped world; urbanization; modern technology; value systems and quality of community services.

3352x *Issues in Social Planning*

Social planning as a process involving citizen, staff, government and voluntary agencies; the integration of physical and social planning—problems and potential; establishing the boundaries of social planning; planning theories with special reference to their relevance in the social welfare field.

†Not offered 1972–73.

3360† *Advanced Studies in Social Welfare Administration*

Current theory in administration and its application to social welfare; organization and management; design and operation of administrative systems; functions of the executive; staff training and staff development; use and deployment of staff; supervision; administrative review; the budget, its creation and use in administration; policy and its development; boards and committees; volunteers and their use in social welfare; community responsibility.

3370 *Advanced Studies in Research in Social Work*

Strategic factors in social work research; nature and objectives of recent research in social work; classifications of research; special problems in research design; sampling procedures; probability and non-probability samples; special statistical procedures; tests of significance; simple and multiple correlation; scaling techniques; theory of measurement of results in social work practice; cost analyses in social work research; special studies in such fields as: staff deployment, family diagnosis, needs and resources in metropolitan areas.

3371x *Research Methodology*

Explorations in the philosophy and methodology of scientific enquiry with a focus on problem formulation, conceptual framework, research designs, and the relevance of statistical methods to the testing of hypotheses.

3372x† *Studies in Systems Analysis*

An exploration of research possibilities arising from a systems analysis approach to social welfare structures and institutional arrangements.

3373x *Dissertation Seminar*

An examination of problems encountered in the submission of a dissertation proposal, the formulation of a specific research design, and in the management of a research undertaking. This is a non-credit course.

3375x *Implications of Social Science Concepts for Social Work*

Specific social science concepts and their relevance to social work practice, e.g., norms, values, status, roles; the applicability of such concepts to a variety of social systems with emphasis on strategic concepts and principles relating to planned change in client systems.

3380 *Advanced Field Practice*

Field instruction at the advanced level in selected placements appropriate to the student's postgraduate studies.

†Not offered 1972-73.

3390x *Special Studies I*

3392x *Special Studies II*

3393x *Special Studies III*

Arrangements may be made for special studies in seminars or individual tutorials to meet special requirements of advanced programmes of study.

3391 *The Doctoral Seminar*

A non-credit course required of all candidates for the doctoral degree. Optional for other students with advanced standing. The selection and presentation for discussion of papers on topics of current importance by students and members of the staff.

FEES AND EXPENSES (1971-72)

Before students enrol in the School of Graduate Studies, they must complete Fees Forms and pay all or the first instalment of the fees prescribed for the course for which application has been accepted. (All fees are subject to revision by the Board of Governors of the University.) Any student, other than a student who has completed residence requirements and course work, who registers after September 19 in the School of Graduate Studies, is required to pay a late registration fee of \$10 plus \$1 for each day of delay to a maximum of \$20. In no case will registration or reregistration be permitted after November 1. Cheques in payment of these fees should be made payable to the University of Toronto in Canadian funds. Fees Forms may be obtained from the Office of the School of Graduate Studies, 65 St. George Street.

Diploma candidates and Special Students may obtain Fees Forms from the Faculty of Social Work, and fees are payable to the University of Toronto not later than September 19. A late registration fee of \$10 on the first day plus \$1 each day thereafter to a maximum of \$20, will be assessed against any student who registers after the last date for normal registration in the Fall or Spring term.

The service charge for payment of fees on an instalment basis is \$12, so it is to a student's advantage to pay the total fees in one instalment on or before the Fall registration date. In those cases where fees are paid by instalment, the second instalment is payable *without further notice from the University* on or before January 15, after which a \$15 late penalty is applicable. All fees for the academic year must be paid in full before students are admitted to Spring term examinations.

A part-time student in the Advanced Diploma programme will pay fees on a per course basis. During the last year of his candidacy, however, he will be charged any balance necessary to bring the total academic fee to the same amount as that paid by a full-time Diploma candidate in that same session. In addition, he must pay all applicable incidental fees for that year.

FEES FOR FULL-TIME STUDENTS

1971-1972

Master's or Doctor's Degree Candidates

Academic Fee	Incidental Fees*	Total Fees†	First Instalment (Due on or before Sept. 19)	Second Instalment (Due on or before Jan. 15)
\$485	\$40	\$525	\$343	\$194

Full fees must be paid for each required year of residence.

Diploma in Advanced Social Work

Academic Fee	Incidental Fees‡	Total Fees†	First Instalment (Due on or before Sept. 19)	Second Instalment (Due on or before Jan. 15)
\$485	\$44	\$529	\$347	\$194

Special Students

Academic Fee	Incidental Fees§	Total Fees†	First Instalment (Due on or before Sept. 19)	Second Instalment (Due on or before Jan. 15)
\$490	\$59	\$549	\$365	\$196

FEES FOR PART-TIME STUDENTS

1971-1972

	Academic Fee	Incidental Fees*	Total Fees¶
Faculty of Social Work:			
Each subject—one term	\$55	—	\$55
Each subject—session	\$100	—	\$100
School of Graduate Studies:			
Per subject—first subject	\$125	\$20	\$145
Each additional subject	\$125	—	\$125
Per subject—per term	\$62.50	\$10	\$72.50
Reregistration (after completion of residence requirements)	\$150	\$10	\$160

*These include Health Service, Graduate Students' Union fees, and Hart House membership for full-time students. (Membership in the Students' Administrative Council is optional for graduate students.)

†If paid in one instalment.

‡These include Students' Administrative Council, Health Service, and Hart House membership.

§These include the following: Students' Administrative Council, Athletic, Health Service, and Hart House membership.

¶Part-time students must pay fees in full at the time of registration.

REREGISTRATION FEE FOR ALL DEGREE CANDIDATES

Each student who has completed the period of residence prescribed for the course in which he has been enrolled but has not completed all the work for the degree, will be required to reregister and pay reregistration fees in each subsequent academic year until the degree is granted, subject to any regulations limiting the number of years by which completion of the work may be deferred. In each year in which reregistration is required, the student shall pay a registration fee of \$150.00 plus any applicable incidental fees. Such fees are payable on or before the last date set for normal registration in the School of Graduate Studies in each year. Failure of a student to reregister as required will cause his enrolment in the School to lapse. It may be re-established only if his application for reinstatement is approved by the department concerned and the School, and he pays the reregistration fees prescribed for the years in which he failed to reregister.

ADDITIONAL SPECIAL FEES

Supplemental examination fee:

Fee for one subject	\$10
Fee for each additional subject	\$ 5

Transcript fee:

A fee of \$1 is charged for a transcript of record. One or two additional copies may be ordered at the same time, for which there is a fee of 25c each. Transcripts cannot be issued or grades released for a student whose fees are in arrears.

WITHDRAWALS

If for any reason a student cannot continue classes, he must submit to the School in which he is registered (Graduate Studies or Social Work) a signed official withdrawal form along with his Registration Card. Any adjustment of fees will be considered only from date of receipt of the form and card. Failure to attend classes does not constitute official withdrawal. After twenty weeks no fees are refundable.

LIVING EXPENSES

It is estimated that the minimum cost of maintenance and fees for a single student living away from home is approximately \$2,500 for each nine months' academic session.

Each student should be prepared to spend as much as \$200 in connection with observation visits and field practice; and at least \$100 for the purchase of books and documents, subscriptions to journals, etc.

Students in the second year programme should be prepared to spend at least \$50 on typing expenses for their major papers.

Students in the M.S.W. programme may be assigned to teaching centres located at some distance from the University which may result in additional expenses.

FINANCIAL AID

Certain government and private agencies as well as interested individuals have made financial aid available to students in the Faculty of Social Work. Listed below are categories of aid.

FELLOWSHIPS AND SCHOLARSHIPS FOR POSTGRADUATE STUDIES

Open Fellowships

Information may be obtained from the School of Graduate Studies, 65 St. George Street, University of Toronto.

Department of National Health and Welfare Fellowships

Information may be obtained from the Principal Grants Officer, Welfare Grants Division, Department of National Health and Welfare, Brooke Claxton Building, Ottawa 4, Ontario. The closing date for receipt of applications is *February 1st*.

Laidlaw Foundation Fellowships

Information may be obtained from Miss M. C. Thomas, Secretary, The Laidlaw Foundation, Suite 204, 2141 Jane Street, Downsview 479, Ontario (telephone 244-1815). The closing date for receipt of applications is *February 1st*.

Dora Wilensky Memorial Fund

Information may be obtained from the Jewish Family and Child Service, 150 Beverley Street, Toronto 2-B, Ontario (telephone 362-5201). The closing date for receipt of applications is *March 1st*.

AWARDS FOR MASTER OF SOCIAL WORK STUDIES

Awards are made on the recommendation of the Faculty of Social Work to the Council of the School of Graduate Studies. Students may apply after registration.

Agnes Macphail Memorial Bursary

\$200

The Elizabeth Fry Society has established a bursary in memory of Miss Agnes Macphail in the School of Graduate Studies for study in the field of corrections and penology. The applicant must be a woman student eligible for admission to the School of Graduate Studies. In making the award consideration will be given to personal character, suitability for work in the field of corrections and penology, and financial need.

Caroline Macdonald Bursary

Income from the fund

Established by a group of friends to commemorate the life and service of the late Caroline Macdonald, LL.D., this bursary is made available annually to a student, preferably Oriental, proceeding to the work of the second year.

Charles Fine Memorial Fund Award

\$100

This award is given in memory of Mr. Charles Fine, a graduate of the Faculty, who at the time of his death was Chief Psychiatric Social Worker at The Juvenile and Family Court of Metropolitan Toronto. It is awarded to a student enrolled in the first year of social work with preference being given to a candidate in social group work who shows special interest in youth, particularly emotionally disturbed youth or children.

The Council of Friendship Fund

Income from the fund

This bursary is available to a student enrolled in a course leading to a degree in social work who preferably is interested in specializing in work related to newcomers to Canada and their problems as New Canadians.

Dr. Gwen Mulock Award

Income from the fund

This scholarship is the gift of a friend of Dr. Gwen Mulock (M.B., U. of T., '27), and is established as a tribute to her life and work. It is to be awarded to a Master of Social Work candidate of outstanding merit, who preferably is interested in medical social work.

Edward Johns Urwick Memorial Scholarships (3)

\$300

These scholarships, established in honour of Professor Edward Johns Urwick, who for the ten years 1927-1937 was Acting Director of the Department of Social Science, a predecessor of the Faculty, as well as head of the Department of Political Economy, are to be awarded to students, preferably from a rural community, on the basis of merit and financial need.

Faculty of Social Work Alumni Scholarship

\$300

The Faculty of Social Work Alumni Scholarship is offered by the Alumni Association to a student of outstanding merit as indicated by achievement in meeting the requirements of the Faculty in the first year of the M.S.W. programme and who is proceeding to the second year as a candidate for the degree of Master of Social Work.

The Florence Hutner Bursary

Income from the Fund

Annual award donated by a group of persons related to the Jewish Welfare Fund, to be made to a second-year student of the Faculty in the Community Practice concentration who is in need of assistance.

James C. Bayly Bursaries (2)

\$250

Mr. Bayly, a Social Worker with the Department of Psychiatry, Kingston General Hospital, has been providing funds for these bursaries since 1964. This award is made to students enrolled in the second year of the Master of Social Work programme who are in need of financial assistance.

Mae Fleming Memorial Bursary

\$225

This bursary, given in memory of Miss Mae Fleming, a graduate of the Faculty of 1919, whose professional career was devoted to the advancement of child and family welfare, is awarded annually on the basis of need to a student who is making social work his or her life's vocation and whose particular area of

interest is child welfare. The bursary is not restricted to degree candidates and is open to students of both years although preference will be given to those in the second year.

National Council of Jewish Women Bursary

\$300

This bursary is the gift of the Toronto section of the National Council of Jewish Women and has been established in the School of Graduate Studies to be awarded, on the basis of merit and financial need, to a woman student enrolled as a candidate for the degree of Master of Social Work.

Rabbi Brickner Scholarship

\$50

The Rabbi Brickner Scholarship is endowed by the Federation of Jewish Philanthropies in honour of Barnett R. Brickner (Rabbi of Holy Blossom Synagogue, 1920–1925) as a fitting tribute to his devotion to the service not only of his office but of the whole community. While it was the hope of the Federation that there would always be a Jewish student worthy of the award, it was not their intention to reserve the nomination to members of their own group. The scholarship *may* be awarded to a student in either the first or second year.

Samuel Cohen Memorial Bursary

\$250

This bursary has been established by the Jewish Family and Child Service of Toronto from a fund created by the family and friends of the late Samuel Cohen, a former President of the agency, and a man who devoted many years to volunteer service in social welfare. This bursary is to be awarded annually on the basis of need to a second year student who is concentrating in his or her educational programme in family welfare, and who intends to work in this field upon graduation.

Samuel Godfrey—YM & YWHA Memorial Bursary *Income from the fund*

This bursary was established by a group of friends, under the sponsorship of the YM & YWHA of Toronto, to commemorate the life and service of the late Samuel Godfrey, O.B.E., prominent community worker and Chairman of the Board of Directors of the YM & YWHA from 1948 to 1955. It is made available annually to a graduate of a Canadian university who specializes in group work.

TRAINING GRANTS

Some government and private agencies make grants available to students who agree to commit themselves to employment upon graduation. Information about these may be obtained from the government department or private agency in which the student wishes to obtain employment upon graduation.

LOAN FUNDS

Canada Student Loans Plan

Full details of this Plan are available in a brochure issued each Spring by the Government of Canada. Basically the Plan is designed for those students who

have resided in Canada for twelve months and demonstrate financial need, but who do not qualify for assistance under the Ontario Student Awards Programme. Effective 1972, the maximum Canada Student Loan will be \$1,400 per academic year. The application form for the Ontario Student Awards Programme is used also for the Canada Student Loans Plan.

Application forms and brochures are available from the Office of Student Awards, Room 106, Simcoe Hall, University of Toronto, and should be submitted to the School of Graduate Studies, 65 St. George Street.

Ontario Student Awards Programme

All students who are attending eligible post-secondary institutions in Ontario may qualify for assistance under this Programme provided that they satisfy the residence requirements as outlined in the Ontario Student Awards brochure and demonstrate financial need. An award under this Programme will be made to the extent of established need in a combination of a non-repayable grant and a Canada Student Loan.

Application forms and brochures for the 1972-73 Programme will be available early in May, 1972. They may be obtained from the Office of Student Awards, Room 106, Simcoe Hall, University of Toronto. Applications should be submitted *in person* to the School of Graduate Studies.

ADDITIONAL INFORMATION

Further information about sources of financial aid may be obtained from the Office of Student Awards, Room 106, Simcoe Hall, University of Toronto.

PRIZES

The Lillian Oliver Prize

\$25

This is an annual award donated by the social workers in the Ontario Division of Mental Health, to be made to a Master of Social Work candidate whose performance was outstanding in the social work practicum.

The Sara Rhinewine Prize

\$100

This prize has been established in honour of a distinguished social worker who recently retired from the Jewish Family and Child Service of Metropolitan Toronto. The prize will be awarded at the time of graduation from the two-year programme leading to the Master of Social Work degree.

The Sophie Boyd Prize

\$25

This annual research prize is awarded to the student judged outstanding in his performance in both the conduct of the research enquiry and the quality of the document submitted as part of the research requirement for the Master of Social Work degree.

COUNCIL OF THE FACULTY OF SOCIAL WORK, 1971-1972

John W. Abrams, A.B., PH.D., F.R.A.S., F.A.A.S., *Professor and Director, Institute for the History and Philosophy of Science and Technology, and Professor of Industrial Engineering, Faculty of Applied Science and Engineering.*

H. M. Carpenter, B.S., M.P.H., ED.D., *Professor and Director of the School of Nursing*

A. J. Dakin, B.A., PH.D., M.R.A.I.C., A.R.I.B.A., M.T.P.I.C., M.T.P.I., *Professor and Chairman of Department of Urban and Regional Planning, Faculty of Architecture, Urban and Regional Planning and Landscape Architecture*

J. S. Dupré, A.M., PH.D., *Professor of Political Science and Chairman of the Department of Political Economy, Faculty of Arts and Science*

P. J. Giffen, M.A., *Professor of Sociology and Chairman of the Department of Sociology, Faculty of Arts and Science*

A. T. Jousse, LL.D., M.D., F.R.C.P.C., *Director of Division of Rehabilitation Medicine, Faculty of Medicine*

A. M. Kruger, B.A., PH.D., *Professor of Economics in the Department of Political Economy and Assistant Chairman in the Department of Political Economy, Faculty of Arts and Science*

R. B. Land, M.A., M.L.S., *Professor and Director of the School of Library Science*

L. E. Lynch, M.A., M.S.L., PH.D., *Professor and Head of Department of Philosophy, St. Michael's College*

R. St. J. Macdonald, B.A., LL.M., *Professor and Dean, Faculty of Law*

C. C. Pitt, B.PAED., M.A., PH.D., *Professor of Applied Psychology, School of Graduate Studies and Assistant Co-ordinator of Graduate Studies, Ontario Institute for Studies in Education, 252 Bloor St. W., Tor. 5*

Cope W. Schwenger, M.D., D.PH., *Professor, Department of Health Administration, School of Hygiene*

J. Spelt, M.A., PH.D., *Professor of Geography Specializing in Urban Geography, Western and Central Europe, Faculty of Arts and Science*

Together with members of the Faculty of Social Work as indicated.

ACADEMIC STAFF OF THE FACULTY OF SOCIAL WORK, 1972-73
(listed in alphabetical order by rank)

PROFESSORS OF SOCIAL WORK

William A. Bourke, B.A., D.S.W.* (Assistant Dean)
Francis J. Bregha, M.A., LL.D.*
A. John Farina, B.A., D.S.W.*
E. Ray Godfrey, M.A.*
Elizabeth S. L. Govan, M.A., PH.D.*†
Camille Lambert, Jr., A.B., M.S., PH.D.*
Joseph E. Laycock, DIP.SOC.SC., M.A., PH.D.*
Donald E. Meeks, B.S., D.S.W.* (Associate Director—Clinical Institute,
Addiction Research Foundation)
Albert Rose, M.A., PH.D.* (Dean)
Benjamin Schlesinger, B.A., M.S.W., PH.D.*
Ben Z. Shapiro, B.A., D.S.W.*†

ASSOCIATE PROFESSORS OF SOCIAL WORK

Donald F. Bellamy, B.A., D.S.W.*
Margaret B. Doolan, B.A., M.S.W.*
John M. Gandy, M.A., M.S.S.A., D.S.W.*
Lloyd B. Graham, B.A., D.S.W.*
Winnifred Herington, B.A., M.S.W.*
Margaret J. Kirkpatrick, B.A., M.S.W.*
Rita G. Lindenfield, B.A., M.S.W., PH.D.* (Consultant in Social Work,
Clarke Institute of Psychiatry)
John R. MacDonald, B.A., M.S.W.*
Nathan Markus, B.SC., D.S.W.*†
Sidney D. Olyan, B.A., M.S.W.*
Shulameth E. Rhinewine, B.A., M.S.W.*

ASSISTANT PROFESSORS OF SOCIAL WORK

S. James Albert, B.SC., D.S.W.*
Jean L. Dunlop, DIP.PUB. & SOC.ADMIN., M.S.W.*
Howard H. Irving, B.S., ADV.DIP.S.W., D.S.W.*
Shirley A. Pearse, B.A., M.S.*
Minda Posen, B.A., M.S.W.*
Lilian M. Wells, B.A., M.S.W.*

LECTURERS IN SOCIAL WORK

Margot M. Breton, B.A., M.S.W.
Elspeth A. Latimer, B.A., M.S.W.
Terence S. W. Lee, B.A., M.S.W.

*Member of the Council.

†On leave of absence 1972-73.

‡On leave of absence July 1-December 31, 1972.

Jean A. Shek, B.A., M.S.W.
J. Ormond Stanton, B.S.C., M.S.W.

PART-TIME FACULTY

Assistant Professors of Social Work

Geoffrey B. Gunn, B.A., M.S.W.
Lester J. White, B.A., M.S.W.

Lecturers in Social Work

Evelyn Harvey, B.A., M.S.W.
Patricia Nevidon, B.A., M.S.W.
Dagmar Niffeler, B.A., M.S.W.
Carolyn B. Singer, B.A., M.S.W.
Igor Starak, B.A., M.S.W., ADV.DIP.S.W.

Special Lecturers

John W. Frei, B.COMM., M.S.W., LL.D.
Charity L. Grant, B.A., M.S.W.

TEACHING CENTRES AND FIELD INSTRUCTORS, 1971-72

Alcoholism and Drug Addiction Research Foundation	Reesa Kassirer, B.A., M.S.W. Donald Meeks, B.S., D.S.W. Edward Milligan, B.A., M.S.W. Beverley Pugh, B.A., M.S.W. Narendra Sharma, M.A., M.S.W. Laurel Shugarman, B.A., M.S.W. Paul Soren, B.A., M.S.W.
Association for the Repeal of Canadian Abortion Laws	Jean Shek, B.A., M.S.W.
Baycrest Centre for Geriatric Care	Walter Lyons, B.A., M.S.W. Lorne Miller, B.COM., M.S.W. Bernice Wilson, B.A., B.S.W., DIP.S.W.
Big Sister Counselling Service	Elizabeth Curta, B.A., M.S.W. Elizabeth Predy, B.A., M.S.W.
Board of Education, City of Toronto	Zelda Feldbrill, B.A., M.S.W. Gregory Grande, B.A., M.S.W. Don Kennedy, B.A. Raymond McGlashan, B.A., M.S.W. Beverley Shipton, B.A., M.S.W. Dale Shuttleworth, B.A., M.ED.
Browndale	Corrinne Azzara, B.A., M.S.W. Elio Azzara, B.A., M.S.W. Robert Johnstone, B.COM., M.S.W. Barry Reiman, B.A., M.S.W.
Canadian Civil Liberties Association	Alan Borovoy, B.A., LL.B.
Catholic Children's Aid Society of Metro Toronto	Joan Brown, B.A., M.S.W. William Lee, B.A., M.S.W. Kenneth MacDonald, B.SC., M.S.W. Eileen MacLeod, B.A., M.S.W. Ernest Manglicas, B.A., M.S.W.
Catholic Family Services	Audrey Dyer, B.A., M.S.W. Susan Scotti, B.A., M.S.W.
Central Neighbourhood House	Meryl Cole, B.A., M.S.W. Jeanne Rowles, B.A., M.S.W.
Chedoke-McMaster Centre	Dorothy Horn, B.A., M.S.W.
Children's Aid Society of Metro Toronto	Doreen Cullen, B.A., M.S.W. Carmina Gordon, B.A., M.S.W. Janina Seydegart, B.A., M.S.W.

Clarke Institute of Psychiatry	Barbara Edwardes-Evans, M.A., CERT.PSYCH.S.W. Anne Kerr, B.A., M.S.W. Ruth Thompson, B.A., M.S.W.
Co-operative Habitat Association of Toronto	George Freesman, B.A., M.U.P.
Costi Italian Community Education Centre	Robert Marino, B.A., M.S.W.
Department of Social Services for Metro Toronto	Thomas Cully, B.A., M.S.W.
Don Mills Residents Association	Jean Shek, B.A., M.S.W.
Dufferin-Peel County Roman Catholic Separate School Board	Hazel Wigdor, B.A., M.S.W.
Earlscourt Community Programme	Jean Shek, B.A., M.S.W.
Family and Children's Services of the Niagara Region	Edward Hassall, B.A., M.S.W.
George Brown College of Applied Arts and Technology	Kenneth Koyama, B.A.
C. M. Hincks Treatment Centre	Joan Chesley, B.A., M.S.W.
Hospital for Sick Children	Lilian Wells, B.A., M.S.W.
Interfaith Community Action Project	James Houston, B.A.
Jewish Family and Child Service	Susan Barclay, B.A., M.S.W. Jerome Diamond, B.SC., M.S.W. Sheldon Pearlman, B.A., M.S.W. Gordon Wolfe, B.A., M.S.W.
Jewish Vocational Service	Betty-Ann McKenzie, B.A., M.S.W. Leo Vogel, B.A., M.S.W.
McMaster University Medical Centre	Alan Sheftel, B.A., M.S.W.
Mental Retardation Centre	Frances Pendrith, B.A., M.S.W.
Metropolitan Separate School Board	Vincent Wall, B.A., M.S.W.
Metropolitan Toronto Association for the Mentally Retarded	Bernice Bell, B.A., M.S.W.
Mount St. Joseph Centre	Angelo DiFrancesco, B.A., M.S.S.
New Mount Sinai Hospital	Verna Chandler, B.A., M.S.W. Eva Kenyon, B.A., M.S.W.

North York General Hospital	Stephen Handler, A.B., M.S.W. Robert Henry, B.A., M.S.W.
O'Connor Heights Tenants Association	Terry Lee, B.A., M.S.W.
Ontario Association for the Mentally Retarded	Judith Leckie, B.A., M.S.W.
Ontario Housing Tenants Association	Donald Feldman, B.A., M.S.W.
Oxfam of Canada	John Shea, M.A., PH.D.
Parkdale N.D.P. Riding Association	Jan Duksza, L.R.C.P. & S.(I), C.R.C.P.(C), M.P.P.
Peel Family Services	Leonard Wengle, B.A., M.S.W.
Province of Ontario	
Department of Correctional Services	Donna Clarke, B.A., M.S.W. Donna Close, B.A., M.S.W. Glenn Thompson, B.A., M.S.W. Rhoda Weltman, B.A., M.S.W. Irene Wiebe, B.A., M.S.W.
Department of Health	Constance Hawley, B.A., M.S.W. David Randall, M.A., PH.D.
Department of Justice	Jean Dunlop, DIP.PUB. & SOC.ADMIN., M.S.W.
Department of Labour	Donald Hushion, B.A., B.C.L.
Department of Provincial Secretary	John Cornish, B.A.
Department of Social and Family Services	Lawrence Crawford, B.A. Geoffrey Gunn, B.A., M.S.W. Patricia Nevidon, B.A., M.S.W. Carolyn Singer, B.A., M.S.W. Igor Starak, B.A., M.S.W., ADV.DIP.S.W.
Queen Street Mental Health Centre	Sophie Butkevicius, B.A., M.S.W., ADV.DIP.S.W. Lynne Cawfield, B.A., M.S.W. Lloyd Ward, M.A.
Regent Park Drop-In Centre	Barry Tulip
Richmond Hill Social Planning Council	Terry Lee, B.A., M.S.W.

Sacred Heart Children's Village

Lionel Cameron, B.A., M.S.W.

Shirley Pearse, B.A., M.S.

St. Christopher House

Samira Guirgis, B.A. in ED., M.S.W.

Terry Lee, B.A., M.S.W.

St. Michael's Hospital

Linda Atkinson, B.A., M.S.W.

School of Social Work

John Farina, B.A., D.S.W.

**Social Planning Council of Metro
Toronto**

Storefront Humber Project

Sharon Hillier, DIP.REC.

William Phipps, B.A., LL.B., B.D.

Michael Quiggan, B.D., M.A.

Thistletown Regional Centre

Elizabeth Honegger, B.A., M.S.W.

Toronto General Hospital

Patricia White, B.A., M.S.W.

Toronto Western Hospital

Mildred Greenfield, B.A., M.S.W.

University Settlement

Evelyn Harvey, B.A., M.S.W.

Jean Shek, B.A., M.S.W.

West End Creche

Frances Frei, B.A., M.S.W.

Whitby Psychiatric Hospital

Joseph Altopiedi, B.A., M.S.W.

**Young Men's and Young Women's
Hebrew Association**

Martin Park, B.A., M.S.W.

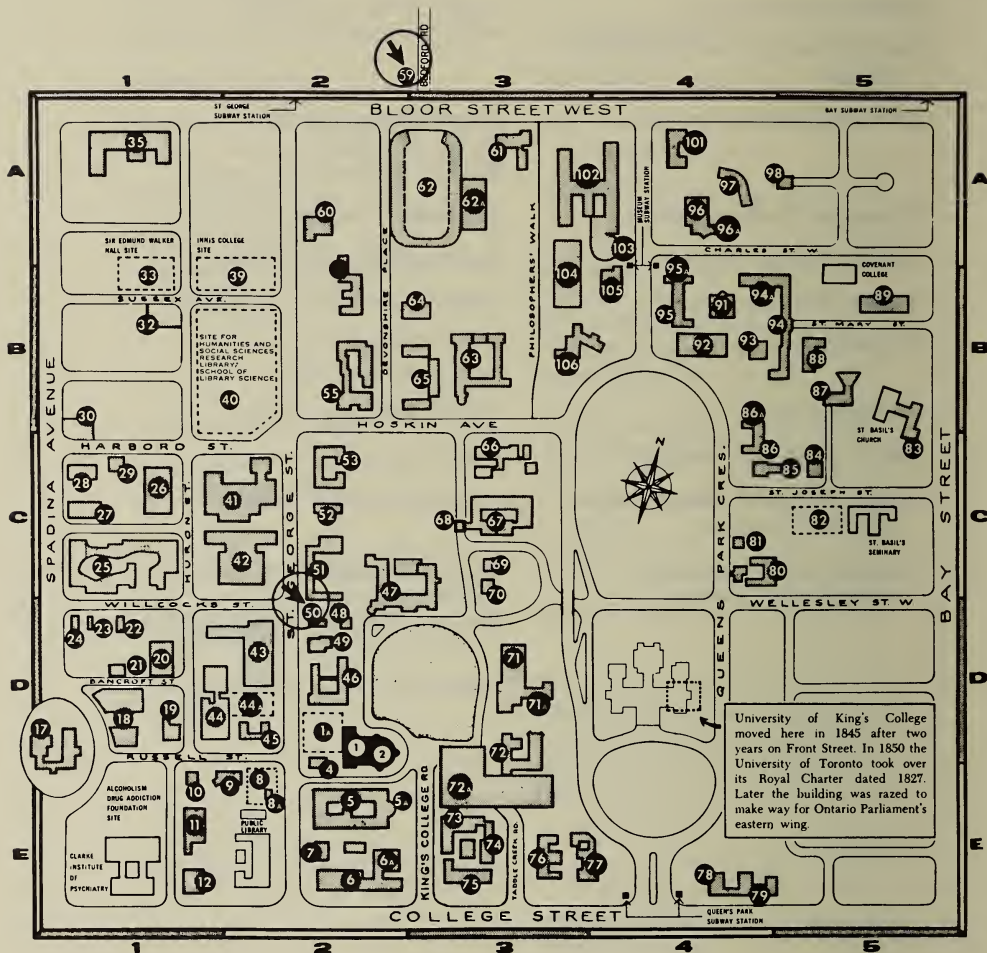
**Young Women's Christian
Association of Toronto**

Margot Breton, B.A., M.S.W.

Nell Warren, B.A., M.S.,

Dorothy Woolverton, B.A., DIP.S.W.

The St. George Campus, University of Toronto



ALPHABETICAL LISTING

Accounting (<i>Physical Plant</i>)	11	(E-1)	Library for Humanities & Social Sciences Research Site	40	(B-2)
Administration (<i>Simcoe Hall</i>)	1	(D-2)	Library Science School	40	(B-2)
Administration Building Site	1A	(D-2)	Linear Accelerator Laboratory	44A	(D-2)
Admissions Office (<i>Simcoe Hall</i>)	1	(D-2)	Loretto College (<i>St. Michael's</i>)	89	(B-5)
Advisory Bureau	30	(B-1)	Macdonald-Mowat House	49	(D-2)
Alumni House	23	(D-1)	Macmillan Theatre	104	(B-3)
Annesley Hall (<i>Victoria</i>)	96	(A-4)	Management Studies	59	(A-2)
Architecture	12	(E-1)	Margaret Addison Hall (<i>Victoria</i>)	97	A-4
Arena	62A	(A-3)	Massey College	55	(B-2)
Banting Institute	79	(E-4)	McLennan Physical Laboratories	44	(D-1)
Benson Building (<i>Women's Athletics</i>)	26	(C-1)	Mechanical Building	73	(E-3)
Best (Charles H.) Institute	78	(E-4)	Medical and Anatomy	72	(D-3)
Birge-Carnegie Library (<i>Vic.</i>)	95A	(B-4)	Medical Sciences Building (<i>under construction</i>)	72A	(E-3)
Bookroom	48	(D-2)	Metallurgy & Materials Science	6A	(E-2)
Borden Buildings	18	(D-1)	Mining and Mill Building	75	(E-3)
Botany	77	(E-4)	New College	25	(C-1)
Brennan Hall (<i>St. Michael's</i>)	87	(B-5)	Nursing	45	(D-2)
Burton Tower	44	(D-1)	Old Observatory	69	(C-3)
Burwash Hall (<i>Victoria</i>)	94A	(B-4)	Pharmacy	10	(E-1)
Campus Centre Site	8	(E-2)	Physical Plant H.Q.	11	(E-1)
Canadiana-Archives	71A	(D-3)	Placement Service	24	(D-1)
Carr Hall (<i>St. Michael's</i>)	85	(C-5)	Planetarium	103	(A-4)
Clover Hill (<i>St. Michael's</i>)	83	(C-5)	Press Offices, Bookroom	48	(D-2)
College of Education	35	(A-1)	Ramsay Wright Zoological Labs	41	(C-2)
Connaught Labs (<i>Spadina</i>)	17	(D-1)	Royal Conservatory, School of Music	61	(A-3)
Convocation Hall	2	(D-2)	Royal Ontario Museum	102	(A-3)
Cumberland House	7	(E-2)	St. Hilda's College (<i>Trinity</i>)	58	(B-2)
Devonshire House	65	(B-3)	St. Joseph's College (<i>St. Michael's</i>)	80	(C-4)
Edward Johnson Building (<i>Music</i>)	104	(B-3)	St. Michael's College (Admin.)	85	(C-5)
Electrical Building	74	(E-3)	St. Michael's Library Site	82	(C-5)
Elmsley Hall (<i>St. Michael's</i>)	88	(B-5)	Sandford Fleming Laboratories	5A	(E-2)
Emmanuel College (<i>Vic.</i>)	95	(B-4)	Sidney Smith Hall (<i>Arts & Science</i>)	42	(C-2)
Extension Division	105	(B-4)	Simcoe Hall	1	(D-2)
Faculty Club	22	(D-1)	Sir Daniel Wilson Residence	51	(C-2)
Food Sciences	101	(A-4)	Sir Edmund Walker Hall Site	33	(B-1)
Forestry	4	(D-2)	Social Work	59	(A-2)
Galbraith Building (<i>Engineering</i>)	5	(E-2)	Soldiers' Tower	68	(C-3)
Gerald Larkin Building (<i>Trinity</i>)	64	(B-3)	Stadium	62	(A-3)
Graduate Students' Centre	21	(D-1)	Steam Plant	9	(E-1)
Graduate Students' Residence	60	(A-2)	Students' Administrative Council	69	(C-3)
Graduate Studies H.Q.	50	(D-2)	Sussex Court	32	(B-1)
Hart House	67	(C-3)	Teffy Hall (<i>St. Michael's</i>)	86	(C-4)
Health Services	19	(D-1)	Text Book Store	20	(D-1)
Housing Service	1A	(D-2)	Trinity College	63	(B-3)
Howard Ferguson Hall	51	(C-2)	University College	47	(C-2)
Hygiene	76	(E-3)	Victoria College	91	(B-4)
Infirmery	8A	(E-2)	Victoria College (Admin. Academic)	92	(B-4)
Innis College	70 (C-3) and 49	(D-2)	Victoria Emmanuel Residence	94	(B-5)
(Phone 928-2513 for specific Innis offices)			Victoria Gymnasium	98	(A-5)
Innis College Site	39	(B-2)	Victoria College Library	93	(B-4)
International Student Centre	7	(E-2)	Wallberg Building	6	(E-2)
Knox College	46	(D-2)	Whitney Hall (<i>U.C.</i>)	53	(C-2)
Laidlaw Library (<i>U.C.</i>)	47	(C-2)	Women's Union (<i>U.C.</i>)	52	(C-2)
Larkin (Gerald) Building (<i>Trinity</i>)	64	(B-3)	Wycliffe College	66	(C-3)
Lash Miller Chemical Labs	43	(D-2)	Wymilwood (<i>Victoria</i>)	96A	(A-4)
Law	106	(B-3)			
Library (<i>Central</i>)	71	(D-3)			

